

IG/CR CLUBHOUSE RENTAL APPLICATION AND AGREEMENT

Inland Greens/Cedar Ridge, Inc.

c/o GO Property Mgmt, 1908 Eastwood Rd. Suite 321, Wilmington, NC 28403

Phone: 910-509-7281

info@gopropertymgmt.com

ENTIRE COMPLEX is NON-SMOKING

CAPACITY: 96

LIMITED PARKING

Please use a separate form per event!

Name of Renter/User: _____ Homeowner: _____ Other: _____

Address of Renter/User: _____

Email Address: _____ Phone #: (____) _____

Preferred Date of Event: _____ 2nd Choice: _____

Start Time (incl setup): _____ End time (incl takedown/cleanup): _____ Total Hours: _____

Fees: Homeowner: \$100.00 Rental *plus* Security Deposit of \$250.00 \$ _____

Resident Non-Owner: \$250.00 Rental *plus* Security Deposit of \$250.00 \$ _____

Cleaning Fee (required if food/drink will be served at event): \$ 75.00 \$ _____

(Fees based on 6 hours of use including setup time; additional time \$40.00 per hour)

Type of Event: _____ Community event (i.e. Board approved and **all** IG and CR residents invited)

_____ Official HOA Board/committee meeting or program

_____ Private Rental (Party, Meeting, class, etc). Specify details below:

_____ Number expected (96 max): _____

Title of Event required for web site calendar: _____

(Attach details for web site calendar for exact hours/times, fee charged, etc. Thanks!)

Please initial each of the following items to indicate your agreement to comply:

1. A check is attached for the non-refundable rental fee made payable to: **IG/CR, Inc.** to confirm this reservation.

Check #: _____ (Include Cleaning Fee in this check) Initials: _____

2. A refundable deposit check made payable to: **IG/CR, Inc.** is also attached. This check will not be cashed. It will be returned unless cleaning or repairs are required after the event. Check #: _____ Initials: _____

3. I have read the "**IG/CR, Inc. Clubhouse Rules, Policies and Procedures**" (available on the web site) and agree to comply with them. I understand the entire area is **non-smoking and parking is limited.** Initials: _____

4. I must and will be present during the entire event (including setup and takedown). Initials: _____

5. I am liable and responsible for the behavior of all guests and understand we use the clubhouse at our own risk. We agree to hold harmless IG/CR, Inc., its members, and GO PROPERTY MANAGEMENT COMPANY, the management company. Initials: _____

6. After the event, the clubhouse is to be left in the same, or better, condition than it was prior to the event. All trash will be bagged and removed to outside receptacles or transported off premises or deposit will be forfeited. Inspection checklist (posted) will be used and all personal items will be removed. Initials: _____

7. Occupancy of 96 will not be exceeded or deposit will be forfeited and violation fees charged. Initials: _____

8. I will pick up and return the key to the GO PROPERTY MANAGEMENT CO. office at the above address. I understand an inspection must be completed before the management company can return my deposit. If there are no issues, it will be returned within 7 days. Any questions, I will contact the management company.

Signature of Renter/User: _____ Date: _____

Please mail/deliver this completed form with 2 checks to GO PROPERTY MANAGEMENT COMPANY at above address. **Thanks!**